

Program Manager Position - AFC

Antennas For Communications (AFC) is seeking applications for a full-time Program Manager position at their facility in Ocala, Florida.

Position Overview:

We are seeking a highly motivated Program Manager with a minimum of 3–5 years of experience in program or project management within defense or Satcom sectors. The ideal candidate will be responsible for managing projects for the clients, acting as a liaison between internal teams and the customer, and ensuring that program objectives, schedules, and deliverables are met efficiently. This role requires strong communication skills, strategic planning ability, and experience in program tracking and reporting. He/she should be a United States Citizen and should be willing to live in Ocala, Florida.

Key Responsibilities:

- Serve as the primary interface with government customers, fostering strong relationships and ensuring customer satisfaction.
- Plan, execute, and monitor project schedules, coordinating closely with the production manager, marketing and the engineering team.
- Prepare, lead, and participate in program review meetings with customers and Prime contractors.
- Track program performance against schedule, cost, and technical requirements, providing status updates and risk mitigation strategies.
- Develop program documentation including program plans, risk assessments, schedules, and reports for internal and customer review.
- Coordinate cross-functional teams to resolve program issues, address customer feedback, and implement corrective actions.
- Manage subcontractors and suppliers, ensuring timely delivery of components and adherence to Government FAR/DFAR flow downs and contractual requirements.
- Utilize Microsoft Project or equivalent tools to maintain program schedules and generate progress reports.
- Support business development efforts by providing technical and program management insights as required.
- Maintain awareness of DoD program policies, regulations, and compliance requirements to ensure all project activities align with government standards.

Required Qualifications:

- Bachelor's degree in Engineering, Business, or related field; Master's degree preferred.
- At least 3–5 years of experience in program or project management, preferably in DoD or Satcom sectors.
- Proven ability to manage schedules, budgets, and program risks in complex projects.
- Strong interpersonal and communication skills, with experience interacting directly with government customers and Prime contractors.
- Proficiency in Microsoft Project or similar project management software.
- Strong organizational skills and attention to detail.

- Prior experience of program management associated with advanced engineering/RF/antenna systems is a plus.

Core Competencies:

- Customer Focus: Demonstrates commitment to understanding and meeting customer needs.
- Leadership: Motivates teams, manages conflicts, and drives results.
- Communication: Effectively conveys information to stakeholders at all levels.
- Problem Solving: Identifies issues proactively and implements practical solutions.
- Adaptability: Able to manage multiple priorities in a fast-paced environment.
- Collaboration: Works effectively with cross-functional teams and external partners.

The Company:

AFC is a Small Business Corporation with design and manufacturing facilities located in Ocala, Florida. The company has been supplying radomes and antenna products for over 30 years. Ocala is a great place to raise a family. As a small business company, AFC depends on the expertise and success of its employees.

The company maintains a 401k and Profit-Sharing Retirement plan as well as a health Insurance plan for the employee and family. Bonuses are often paid to employees during the holiday season.

Application Process:

The applicant may submit the resume with a cover letter by email to hr@afcsat.com. Please include "Program Manager – AFC" in the subject line. Qualified candidates will be short-listed for an initial phone interview.

AFC is an Equal Opportunity Employer. We celebrate diversity and are committed to creating an inclusive environment for all employees.